

## Crawford County Public Library Board Minutes

November 26, 2024

Public Input. None

President Angela Crecelius called the meeting to order. Members present: Donna Smith, Gene Mattingly, Beth Bonham, David Grow, and Zoe Zellner. Library Director Tracy Underhill and Hillary Campbell were also present.

Beth made a motion to approve the minutes from the October meeting. David seconded. Motion passed 6-0.

### Financial Reports and Claims

Donna made a motion to approve the Financial Reports and Claims for October. Zoe seconded. Motion passed 6-0.

Donna made a motion to allow Tracy and Hillary to take care of financial matters for December 2024. Zoe seconded. Motion passed 6-0.

### Old Business

Salary Ordinance 2025. Donna made a motion to approve the Salary Ordinance for 2025. Beth seconded. Motion passed 6-0.

Employee Stipends. Tracy informed the board that the stipends, which were approved at the October meeting, will total \$6211.73 for this year.

### New Business

Campbell Financial Services Contract. Gene made a motion to approve the 2025 contract, at the same rate as last year. David seconded. Motion passed 6-0.

Personnel Policy. Tracy discussed revisions to the personnel policy for Genealogy Staff. David made a motion to approve the revised policy. Gene seconded. Motion passed 6-0.

Holiday Closures for 2025. Tracy presented the list of holiday closures for 2025, with the addition of Juneteenth on June 19. Donna made a motion to add July 5<sup>th</sup> to the closure list. Beth seconded. Motion passed 6-0. Following that vote, Zoe made a motion to approve the revised Holiday Closures 2025 list. Gene seconded. Motion passed 6-0.

Zoe made a motion to adjourn. David seconded. Motion passed 6-0.