

Crawford County Public Library Board Minutes

November 29, 2022

Public Input. None

The meeting was called to order by President Angela Crecelius. Board Members Donna Smith, Zoe Zellner, Kim Smith and Gene Mattingly were present. Board member Cathy Bean was absent. Library Director Tracy Underhill and Hillary Campbell were also present.

Kim made a motion to approve the October minutes. Zoe seconded. Motion passed 5-0.

Financial Reports and Claims

Donna made a motion to approve the Financial Reports and Claims for November. Zoe seconded. Motion passed 5-0.

Old Business

None

New Business

Financial provisions for the remaining year. Gene made a motion to give Tracy and Hillary permission to pay bills and make transfers within appropriations, as needed, for December. Kim seconded. Motion passed 5-0.

Staff Stipends. Kim made a motion to give the staff, excluding the Director, stipends in the amount of 50 cents for each hour worked during the year and to give the Director 60 cents for each hour worked. Gene seconded. Motion passed 5-0.

Salary Ordinance 2023. Zoe made a motion to approve the proposed Salary Ordinance for 2023. Donna seconded. Motion passed 5-0.

Personnel Policy Change/Staff Personal Leave. Kim made a motion to approve the proposed Personnel Policy Change. Donna seconded. Motion passed 5-0.

Holiday Closures for 2023. Gene made motion to approve the proposed Holiday Closures for 2023. Zoe seconded. Motion passed 5-0.

Campbell Financial Services contract. Kim made a motion to approve the contract presented by Campbell Financial Services. Zoe seconded. Motion passed 5-0.

Other Items of Business

Tracy told the board that she had selected Wright's Lawn Care for snow removal.

Emily Siler has notified the board members that, due to time conflicts, she has resigned from the board.

Kim made a motion to adjourn the meeting. Zoe seconded. Motion passed 5-0.