

Crawford County Public Library Board Minutes

November 30, 2021

Meeting was called to order by President Angela Crecelius. Members present were Donna Smith, Kim Smith, Zoe Zellner, Gene Mattingly, and Cathy Bean. Emily Siler was not present. Library Director Tracy Underhill and Hillary Campbell were also present.

Cathy made a motion to approve the October minutes. Kim seconded. Motion passed 6-0.

Financial Reports and Claims

Donna made a motion to approve the financial reports and claims for November. Cathy seconded. Motion passed 6-0.

Old Business

None

New Business

Contract with Campbell Financial Services. Zoe made a motion to approve the contract with Campbell Financial Services. Cathy seconded. Motion passed 6-0.

Financial provisions for the remaining year.

Zoe made a motion to reduce the budget in the Operating Fund by \$27,000, as recommended by Hillary Campbell. Kim seconded. Motion passed 6-0.

Gene made a motion to give Tracy and Hillary permission to pay bills and deal with other necessary financial matters for the remainder of the year, as we do not have a meeting in December. Cathy seconded. Motion passed 6-0.

Staff Stipends. Kim made a motion to pay stipends to the staff at a rate of 50 cents for each hour they worked in 2021 and for Tracy to receive a stipend at 60 cents per hour worked during 2021. Cathy seconded. Motion passed 6-0.

Salary Ordinance for 2022. Cathy made a motion to approve the Salary Ordinance, as presented by Tracy, for 2022. Zoe seconded. Motion passed 6-0.

Financial planning for projects in 2022. Tracy discussed with the Board the need to replace part of the library furniture and computers next year. The board also discussed the need to resurface the parking lot. It was discussed to use Riverboat funds for these projects.

Holiday Closures for 2022. Donna made a motion to approve the list of Holiday Closures for 2022. Cathy seconded. Motion passed 6-0.

Other Items of Business

None

Cathy made a motion to adjourn. Zoe seconded. Motion passed 6-0.