

## Crawford County Public Library Board Minutes

April 30, 2019

Meeting was called to order by President Angela Crecelius. Members present were Donna Smith, Cathy Bean, Gene Mattingly, and Emily Siler. Library Director Tracy Underhill and Attorney Nick Siler were also present. Board members Lance Stroud and Kim Smith were not present.

Cathy made a motion to approve the March minutes as written. Gene seconded. Motion passed 5-0.

### Financial Reports and Claims

Donna made a motion to approve the Financial Reports and Claims for April as prepared by Hillary. Cathy seconded. Motion passed 5-0.

### Old Business

Security Policy. The Director informed the board that our insurance company is okay with designated staff having non-lethal weapons in the library building for security and safety purposes. Nick Siler presented the draft of a possible Security Policy that he and Tracy had discussed. Cathy made a motion to approve the Security Policy as written in the draft. Gene seconded. Motion passed 5-0.

### New Business

Roofing estimates. Tracy presented 3 proposals for roof replacement. The proposal by Joe Schwarz Roofing, LLC of \$24,930 was higher than the amount budgeted for the new roof. The other 2 proposals were from AAA Roofing (\$21,850) and Arc Roofing, LLC (\$20,370). After discussion, Donna made a motion to accept the proposal from AAA Roofing. Emily seconded. Motion passed 5-0.

Library Photo Policy. Tracy presented to the board a possible Library Photo Policy. This policy would give the library the right to utilize photographs or video taken at the library for future library publicity and publications. This policy would be posted at the entrance and common areas in the building. Cathy made a motion to approve the Library Photo Policy as written. Emily seconded. Motion passed 5-0.

Donna made a motion to adjourn. Emily seconded. Motion passed 5-0.