

Crawford County Public Library Board Minutes

October 27, 2020

Meeting was called to order by President Angela Crecelius. Members present were Donna Smith, Cathy Bean, Emily Siler, and Kim Smith. Member Gene Mattingly was not present. Library Director Tracy Underhill was also present

Cathy made a motion to approve the September minutes as written. Kim seconded. Motion passed 5-0.

Financial Reports and Claims

Donna made a motion to accept the financial reports and claims for October. Cathy seconded. Motion passed 5-0.

Old Business

Background check policy. After discussion, Cathy made a motion to utilize Safe Hiring Solutions, Co. for background checks. There will be a one-time background check for current employees. All new employees and volunteers will also have a background check. Kim seconded. Motion passed 5-0. Tracy will prepare a Background Check Policy for the board to approve at the next meeting.

New Business

Resolution to Reduce Current Year Budget. Emily made a motion to sign a Resolution to Reduce Current Year Budgets. (This resolution would voluntarily reduce the following funds: Rainy Day Fund reduced by \$3952, Operating Fund reduced by \$28,250, LIRF Fund reduced by \$907). Kim seconded. Motion passed 5-0.

Adopt 2021 Budget. Emily made a motion to adopt the Proposed 2021 Budget. Kim seconded. Motion passed 5-0.

Snow Removal. Emily made a motion to accept the contract with Darren Ballard for snow removal. He will remove snow when it reaches 2 inches at \$85 per removal. This was the same cost as last year. Kim seconded. Motion passed 5-0.

Kim made a motion to adjourn. Emily seconded. Motion passed 5-0.