

Crawford County Public Library Board Minutes

July 27, 2021

President Angela Crecelius called the meeting to order. Members present were: Donna Smith, Emily Siler, Cathy Bean and Kim Smith. Library Director Tracy Underhill and Hillary Campbell from Campbell Financial Services were also present. Board members Gene Mattingly and Zoe Zellner were not present.

Cathy made a motion to approve the June minutes as written. Emily seconded. Motion passed 5-0.

Financial Reports and Claims

Donna made a motion to approve the Financial Reports and Claims for July, as prepared by Hillary. Emily seconded. Motion passed 5-0.

Old Business

None

New Business

Payment by check. After discussion, Emily made a motion to approve the policy, presented by Tracy, for patrons paying by check with the addition that the patron's name must be on the check. Kim seconded. Motion passed 5-0.

ARSL Conference 2021. Donna made the motion to cover the conference fee and hotel cost for Tracy to attend the conference. Cathy seconded. Motion passed 5-0.

Accrued Leave and Resignation. Kim made a motion to approve the policy, as written by Tracy. Cathy seconded. Motion passed 5-0.

Holiday Closings and Pay. Donna made a motion to approve the policy, as written by Tracy. Cathy seconded. Motion passed 5-0.

Employee Access to Building. Kim made a motion to approve the policy, as written by Tracy. Emily seconded. Motion passed 5-0.

Donna made a motion to adjourn the meeting. Emily seconded. Motion passed 5-0.