

Crawford County Public Library Board Minutes
March 31, 2020

President Angela Crecelius called the meeting to order. Board members Donna Smith and Kim Smith, along with Director Tracy Underhill, were present in the Board Room, using social distancing. Board members Angela Crecelius, Emily Siler and Cathy Bean were present by Zoom Conference. Gene Mattingly was not present.

Cathy made a motion to approve the February minutes as written. Emily seconded. Motion passed 5-0.

Financial Reports and Claims

Kim made a motion to approve the Financial Reports and Claims for March as prepared by Hillary. Donna seconded. Motion passed 5-0.

Old Business

None

New Business

Mowing Contract. Tracy informed the board that Darren Ballard had presented a contract for mowing and trimming the library grounds at a rate of \$70 per mow. This is the same rate as 2019. Kim made a motion to accept the contract. Emily seconded. Motion passed 5-0.

Spring and Fall Landscape Cleanup Estimate. Tracy informed the board that Darren had also presented an estimate for Landscape Cleanup for Spring and Fall. The estimate for Spring is \$565. The estimate for Fall is \$125. Donna made a motion to hire Darren to do the work in the Spring and the Fall. Cathy seconded. Motion passed 5-0.

The board discussed the closing of the library due to the Pandemic. Donna made a motion to pay the staff for scheduled hours. Kim seconded. Motion passed 5-0.

The board members and Tracy discussed reopening the Library. The board discussed the need to have the library computer lab available for students and persons needing to sign up for unemployment or other necessary things during the COVID-19 crisis. It was decided to reopen the Library, if possible, on April 7th with the business hours of 10-4.

Donna made a motion to adjourn the meeting. Kim seconded. Motion passed 5-0.