

Crawford County Public Library Board Meeting Minutes
June 28, 2016

Meeting was called to order by Director Tracy Underhill, at the request of the board members present. Board members present were Don Standiford, Donna Smith, Gene Mattingly, Pat Michels and Lance Stroud. Members not present were Board President Angela Crecelius and Suzanne Nevins. Hillary Campbell was also present.

Tracy informed the board that Suzanne has relocated to Kentucky and will no longer be a member of the board. The Director will contact the Crawford County Community School Board about selecting a replacement.

Don made a motion to approve the minutes from the May meeting. Lance seconded. Motion passed 5-0.

Financial Reports and Claims

Board discussed Financial Reports and Claims for June. Donna made a motion to approve the Financial Reports and Claims for June. Pat seconded. Motion passed 5-0.

Old Business

Patron Survey. Tracy discussed results from the Patron Survey about library usage. Due to a change in the State requirement for the amount of hours a library is open for use, the Director will have a proposal for the board by October. This proposal will be a new schedule for library hours.

Library Safety. Tracy discussed with the board advice she had received from a local attorney. It was suggested that the board speak with an attorney with fire arms policy experience. It was also suggested that the board contact State Senator Erin Houchin about a policy possibly through the state legislature. Tracy suggested that at the very least we should have a policy allowing the staff to use tasers, if necessary. She will discuss this further with an attorney and the Crawford County Sheriffs Dept.

New Business

Threshold for Material Loss, Shortage, or Theft of Library Funds or Property Resolution. The State Board of Accounts requires this resolution. It states that a loss, shortage or theft of cash from any library fund in an amount over \$500 and a loss, shortage, or theft of a library asset other than cash exceeding a value of \$1000 must be reported to the Indiana State Board of Accounts. The board members present at the meeting signed the resolution.

Other Items of Business

Tracy reported that the storage building has been set in place and is in use.

Don made a motion to adjourn the meeting. Pat seconded. Motion passed 5-0.