

Crawford County Public Library Board Meeting Minutes

September 29, 2015

Meeting was called to order by President Angela Crecelius. Members present were Suzanne Nevins, Don Standiford, and Gene Mattingly. Director Tracy Underhill and Accountant Hillary Campbell were also present.

Don made a motion to approve the minutes from the August meeting. Gene seconded, motion passed 4-0.

Financial Report and Claims

Board discussed Financial Reports and Claims for September. Suzanne made a motion to approve the Financial Reports and Claims for September. Don seconded. Motion passed 4-0.

Old Business

None

New Business

Board discussed and reviewed the 2016 Budget. Suzanne made a motion to approve the 2016 budget. Don seconded. Motion passed 4-0. Board discussed the maternity leave for one employee to be extended by two weeks to make a total of twelve weeks. Don made a motion to approve this extension. Gene seconded. Motion passed 4-0. Board discussed the recent copy machine purchase quote from Hoosier Business Machines in Jasper, IN. A new machine would cost \$4595.00, but a used machine would cost \$2395.00. Director said the used machine would be what they needed. Quote includes supplies, ink, and servicing of the machine. Money would come from "Furniture and Equipment" category of the budget. Suzanne made a motion to approve cost of the used copy machine. Gene seconded. Motion passed 4-0.

Other Items of Business

Board discussed the contract with Darren Ballard for snow removal for the upcoming winter of 2015-16. Ballard will remove snow in excess of two inches in parking lot and sidewalks for \$60 per removal. Don made a motion to approve the contract with Darren Ballard. Gene seconded. Motion passed 4-0.

There will be a continued employee search since Beverly's passing and Anne's maternity leave.

Don made a motion to adjourn the meeting. Suzanne seconded. Motion passed 4-0.