

Crawford County Public Library Board Minutes
October 25, 2016

Adoption of 2017 Budget. Members present were Angela Crecelius, Donna Smith, Gene Mattingly and Lance Stroud. Director Tracy Underhill was also present. Board members Don Standiford and Pat Michels were not present. Lance made a motion to adopt the 2017 Budget as written. Gene seconded. Motion passed 4-0.

The regular meeting was called to order by President Angela Crecelius.

Donna made a spelling correction to the minutes from the September meeting. Lance made a motion to approve the minutes as corrected. Gene seconded. Motion passed 4-0.

Financial Reports and Claims.

Board discussed Financial Reports and Claims for October. Donna made a motion to approve the Financial Reports and Claims for October. Lance seconded. Motion passed 4-0.

Old Business.

Patron Behavior Policy. Donna made a motion to approve the Patron Behavior Policy as updated. Lance seconded. Motion passed 4-0.

New Business.

Board discussed salaries for 2017, stipends and compensation. Tracy suggested that salaries remain the same due to possible budget constraints. The board discussed possibly, at a later date, adding additional paid days off to help compensate for the lack of a raise. On the subject of stipends, it was suggested that the rate remain the same as last year, with the exception of the Director. Hers should be slightly higher due to her position. On the subject of compensation, Director Underhill briefed the board on the Fair Labor Standard Act, effective December 1, 2016.

Gene made a combined motion for salaries to remain the same for the next year, for stipends to be at a rate of 60 cents for each hour worked during the last year for all employees except the Director, which will be at a rate of 70 cents for each hour worked during the last year and also for the following to be added to the personnel policy, due to the FLSA : *“Salaried employees working more than 40 hours per week will be provided comp time instead of overtime pay, as allowed by the Fair Labor Standard Act, effective December 1, 2016.”* Lance seconded. Motion passed 4-0.

Other Items of Business.

Tracy told the Board that the Library will be partnering with the elementary schools for their Christmas Star Tree Program. The Library will have stars available for adoption to provide books to those children enrolled in the program.

Lance made a motion to adjourn the meeting. Gene seconded. Motion passed 4-0.