

Crawford County Public Library Board Minutes
May 29, 2018

Meeting was called to order by President Angela Crecelius. Members present were Gene Mattingly, Emily Siler, Cathy Bean and Kim Smith. Also present was Library Director Tracy Underhill. Board members Donna Smith and Lance Stroud were not present.

Cathy made a motion to approve the April minutes as written. Gene seconded. Motion passed 5-0.

Financial Reports and Claims

Emily made a motion to approve the Financial Reports and Claims for May as prepared by Hillary Campbell. Cathy seconded. Motion passed 5-0.

Old Business

Future budgeting was tabled until next meeting.

New Business

Patron Behavior Policy – The director presented an updated Patron Behavior Policy. Policy updates address recent issues with panhandling, inappropriate touching, clothing, cell phone pictures and video taping, interference with staff, and unattended minors. Emily made a motion to accept the policy and Kim seconded the motion with the change to the unattended minors section to read, “The library staff takes no responsibility for any minor still present at the building at closing but does retain the right to contact police if they feel it is necessary.”

Quotes for drainage work – The director presented two estimates for the proposed drainage work.

Darren Ballard - \$2,300

Chuck Breeding - \$1,500

Novak Excavating – verbal quote, estimate in writing was not submitted as requested

After discussion, Cathy made a motion to accept the quote from Chuck Breeding. Gene seconded. Motion passed 5-0.

In addition to the drainage work, the director suggested reworking the landscaping in front of the library. Tracy described unwanted patron activity on the front porch area and suggested the removal of the overgrown plants and bushes would help deter the activity. Darren Ballard submitted an estimate of \$1,400 to complete the work. Emily made a motion to accept the proposed work by Mr. Ballard, Cathy seconded. Motion passed 5-0.

Gene made a motion to adjourn the meeting. Kim seconded. Motion passed 5-0