

Crawford County Public Library Board Minutes

October 30, 2018

Meeting was called to order by President Angela Crecelius. Members present were Donna Smith, Gene Mattingly, Kim Smith and Cathy Bean. Library Director Tracy Underhill was also present. Board members Lance Stroud and Emily Siler were not present.

Cathy made a motion to approve the September minutes as written. Gene seconded.

Motion passed 5-0.

Financial Reports and Claims

Donna made a motion to approve the Financial Reports and Claims for October as prepared by Hillary. Cathy seconded. Motion passed 5-0.

Old Business.

Roof quotes. The Director requested that this issue be tabled until the Spring.

New Business.

Resolution to Reduce Current Year Budget. The board signed a Resolution to Reduce Current Year Budget. The following funds were reduced:

Rainy Day Fund \$3952 LIRF \$700 Operating Fund \$32,100

Contract with Campbell Financial Services. After holding at the cost of \$410 per month for several years, this year the requested contracted amount is \$435 per month. This is due to an increase in Hillary's duties, including uploading minutes and financial reports. Kim made a motion to accept the contract with Campbell Financial Services with a cost of \$435 per month. Gene seconded. Motion passed 5-0.

Staff Stipends. The board discussed giving the staff stipends in December, as they have done the past several years. Cathy made a motion for the stipends to be 50 cents per hour worked during 2018 for the staff and 60 cents per hour for the Library Director. Kim seconded. Motion passed 5-0.

Revision of circulation policies. After discussion by the board, Tracy is going to look into policies for issuing a temporary card. This policy could possibly be issuing a temporary card good for six months with the allowance of checking out 3 print items at a time.

Tutoring in the library. After lengthy discussion, the board decided to discuss this further at future meetings.

Other Items of Business.

None

Cathy made a motion to adjourn the meeting. Kim seconded. Motion passed 5-0.