

Crawford County Public Library Board Minutes  
March 27, 2018

Meeting was called to order by President Angela Crecelius. Members present were Donna Smith, Gene Mattingly, Emily Siler, Cathy Bean, and Kim Smith. Also present was Library Director Tracy Underhill. Board member Lance Stroud was not present.

Emily made a motion to approve the February minutes as written. Cathy seconded. Motion passed 6-0.

Financial Reports and Claims

Donna made a motion to approve the Financial Reports and Claims for March as prepared by Hillary. Gene seconded. Motion passed 6-0.

Old Business

Wireless Internet Upgrade. Tracy reported that she still had not received any USAC approved queries about the upgrade. Therefore, the library will use its own funds for this project. She received a price of \$200 from Helix Technologies for a “bullet” which is needed for an enhanced wireless signal. David (the library IT specialist) found one available at a cost of \$80. After purchase, Abe Sheckells of Proformance Electric will install this device when he is at the library doing lighting improvements.

New Business

Collection Development Policy/Update. The director informed the board that the Collection Development Policy had not been updated for a number of years. She presented an updated policy with the addition of a section dealing with challenged materials. Gene made a motion to approve the new policy. Emily seconded. Motion passed 6-0.

Mowing contract. Tracy presented the board with this year’s mowing contract with Darren Ballard. The contract is for \$60 (an increase of \$5 – the first increase in at least 4 years) for each mow. This will be weekly, when necessary. Donna made a motion to approve the contract. Kim seconded. Motion passed 6-0.

Other Items of Business

Community Garden. Tracy discussed a possible community garden with the board. Isabella, a library employee, would like to maintain raised garden beds as a project supported by volunteers from the CCHS Key Club. This would consist of 1 or possibly 2 8 x 8 raised beds which would be used to grow produce for local families. Additionally, Shelly would like to use two 4 x 4 raised beds (1 for vegetables and 1 for flowers) for the children’s program. The approximate cost would be \$600-\$700. The board agreed with Tracy that this is a worthwhile project and did not object.

Gene made a motion to adjourn the meeting. Emily seconded. Motion passed 6-0.